

Instructions for claiming scholarships awarded through Peninsula Hawks Scholarship Fund

Scholarships are only released to accredited educational institutions

Follow directions in the scholarship packet you received at the Awards Ceremony. This is the most effective way to claim your scholarship.

Scholarship funds will not be released until the fall semester or later of the year you received the scholarship. Funds are released beginning mid-August of the year your scholarship is awarded. You have 19 months to claim your scholarship unless otherwise indicated in your packet. Scholarships awarded May 2016 expire February 28, 2018. Any request for deferment of payment must be made in writing to the Peninsula Scholarship Committee before this date. This letter can be written any time after May 18, 2016.

If you have lost the packet, you must do the following in order to claim your scholarship:

1. You need a proof of registration letter from the school you are attending. This is usually obtained from the registrar's office.
2. Make sure the correct address for the financial office is included for the check to be sent and processed in a timely manner.
3. In addition, you should include your name, the scholarship names and amounts and your student ID number from your new school. If you have multiple scholarships, you must list each one you want to claim.
4. Mail the proof of registration letter, and other information to:

PHSF
Attn: Scholarship Treasurer
PO Box 283
Wauna WA 98395

Scholarships are not dispersed through Peninsula High School. Any questions regarding scholarships can be directed to [pfsf_treasurer@yahoo.com](mailto:phsf_treasurer@yahoo.com).